



Research & Teaching Project Proposal and Funding Request

Definition of Research and Teaching Project

Faculty and doctoral students can expand the boundaries of their work—nurturing world-class research, enhancing the globalization of curricula, and experimenting with global teaching innovation.

They are designed for: 1) collaborative research projects with a faculty or Ph.D. student from either school, 2) faculty exchange (with or without teaching), and 3) joint conferences/seminars (i.e., Ph.D. Consortium)

Funding Requirements

Proposal requests over €15,000 will require approval by the Alliance Executive Committee, composed of members from each partner school.

The projects of the Wharton-INSEAD Center for Global Research and Education are jointly funded by INSEAD and Wharton. In order to constitute an Alliance Center project, there needs to be at least one faculty member or Ph.D. student from each school participating in the project. Each project must involve a faculty member, either from INSEAD or Wharton.

Non-reimbursable expenses include: equipment hardware (i.e., laptop), faculty compensation, and furniture.

Questions related to INSEAD Research Staff, contact Renato Botti (Renato.botti@insead.edu).

Questions related to Wharton Research Assistants, contact your departmental Business Administrator.

Application Process

1. Faculty agrees on a collaborative research project;
2. Faculty or Ph.D. student completes the Application below and forwards it to: Phanish Puranam, Research Director, INSEAD-Wharton Alliance, Phanish.puranam@insead.edu, Michele Anna Klekotka, klekotka@wharton.upenn.edu, and INSEAD's Alliance Manager, insead-wharton.alliance@insead.edu
3. If approved, Michele Anna Klekotka will provide the approved Budget amount and Project Number.
4. **Funds associated with this collaboration would be available for the duration of three years. Requests for an extension for an additional three years can be made at that point. Projects that extend beyond six years must have a new budget application submitted.**

Application for Research and Teaching Proposal

Applicant Name: | | Applicant's Email Address: | |

Applicant's Department Name: | | Proposal date: | |

Home School (Wharton or INSEAD): | | Collaborator's Name: | |

Collaborator's Department: | |

Collaborator's Email Address: | |

Is the Applicant a Faculty member or Ph.D. Student: | |

Is Collaborator a Faculty member or Ph.D. Student: | |

Nature of the Proposal: | |

☐ Collaborative Research Project

☐ Joint Conference/Seminar (i.e., Ph.D. Consortium)

☐ Other (specify)

Abstract:

|

Research / Pedagogical Objectives:

|

Work Plan (Data required and methodology used to obtain them):

|

Deliverables and dates of expected delivery:

|

Co-Author(s):

|

Budget Request

Proposal requests over €15,000 will require approval by the Alliance Executive Committee, composed of members from each partner school.

All budgets will be awarded in Euros and will be adjusted to reflect the Exchange Rate at the date of the expense.

All expenses should be submitted for reimbursement by the end of the calendar year travelled.

Non-Reimbursable Expenses include:

- Equipment hardware (i.e., laptop)
- Faculty compensation
- furniture

Double-click in the following Excel table to enter your budget request. Formula will calculate your total budget, and the conversion from USD to Euros as necessary. Reimbursements will be made upon submission of original receipts only.

	\$	€
		-
Research Assistants Wharton		-
Monthly Researcher Contract INSEAD		-
Travel and accommodations (below)		-
Airfare: 1 roundtrip Economy Class		-
Ground transfer to/from airport		-
Meals (no per diem). Meal reimbursements for Wharton faculty are \$25 for breakfast, \$35.00 lunch, and \$85.00 dinner including tip and tax. (INSEAD faculty meal reimbursements are subject to INSEAD's guidelines.)		
Accommodations confirmed by host school		-
Software, books		
Professional services (printing, editing)		
Visa: for applicant to host school/country		
Other		
		-
TOTAL	-	-

[If you have used only the \\$ column, please click here to access FX Converter.](#)

Then, fill out today's \$/€ Exchange Rate here:

TOTAL BUDGET REQUESTED IN EUROS

EUR 0.00

To be completed by Michele Anna Klekotka, Associate Director

Date of Approval:

Amount Approved €:

Wharton-INSEAD Project #: