



Ph.D. Exchange Request

Definition of a Ph.D. Exchange

The objective of the Ph.D. Exchange is to allow the best and brightest doctoral students from both schools to share, generate, and develop ideas. Wharton PhD students may audit courses at INSEAD that directly relate to their field of study after they have completed their first year of studies at Wharton. They may also use an Exchange to conduct research for their dissertation.

Application Process

1. The application form below should be submitted at least (2) two months before the applicant's expected departure date
2. All necessary approval signatures must be obtained before submitting (see Application below for required signatures)
3. A separate Funding Request may be submitted *after* the application has been submitted and approved.
4. If funding is requested and approved, an award email will be sent to the applicant by Michele Anna Klekotka, (Wharton) with the budget account number.
5. A copy of all will be sent to the **INSEAD Faculty Sponsor(s)**, along with:

Phanish Puranam phanish.puranam@insead.edu
 Gidget Murray (gmurray@wharton.upenn.edu)
 Michele Anna Klekotka klekotka@wharton.upenn.edu
 INSEAD Alliance Manager insead-wharton.alliance@insead.edu
6. Please liaise with your department Business Administrator and PhD Advisor concerning details related to medical insurance, appropriate visa. INSEAD can assist with finding housing. You should discuss with them directly.
7. Contact Michele Anna Klekotka with questions (klekotka@wharton.upenn.edu)

Application for Ph.D. Exchange

Applicant Name :		Date of Application:		Email Address:	
Department Name:					
Period of Exchange (<i>Quarters, Terms, Semesters you propose to spend at the institution to be visited.</i>)					
From: m/d/y		To: m/d/y			
Have you ever been an Exchange Student? []					
If so, when []					
Home School/Department: []					
Host School/Department: []					
Expected completion date of degree: []					
Degree Sought (e.g., TOM, FIN) []					
Purpose of Application: <input type="checkbox"/> Audit Class* <input type="checkbox"/> Research for Dissertation <input type="checkbox"/> Others (<i>Specify</i>) []					
*If auditing classes, they must directly pertain to your field of study. Please discuss with your PhD Advisor.					
Are you requesting financial support from The Alliance Centre for Global Research and Education? []					
If yes, complete "Supporting Budget Information."					
Abstract: (10 lines)					
[]					
[]					
[]					
Research / Pedagogical Objectives:					
[]					
[]					
Work Plan (describe your proposed plan of study during the Exchange and indicate why it is essential to your degree program)					
[]					
[]					
[]					

Approval Signatures

Wharton PhD applicant secures all Wharton signatures below and forwards the signed form to Michele Anna Klekotka who will obtain INSEAD's signatures on their behalf.

WHARTON SIGNATURES

Vice Dean, Ph.D. Program	Print name:	Signature:
Applicant's Faculty Advisor	Print name:	Signature:
Director, Wharton Doctoral Programs	Print name:	Signature:
Department Ph.D. Coordinator	Print name:	Signature:
Department Business Administrator	Print name:	Signature:

INSEAD SIGNATURES

Ph.D. Program Director	Print name:	Signature:
Faculty Sponsor	Print name:	Signature:
Ph.D. Program Representative	Print name:	Signature:

I hereby petition to participate in the Wharton-INSEAD Alliance PhD Exchange Program. I agree to abide by the terms and conditions of this program as well as the regulations and procedures of both institutions. I understand that violation of any of the regulations can result in my suspension from the program.

SIGNATURE:_____DATE:_____